**REGULAR MEETING**

 **AGENDA**

NOTICE IS HEREBY GIVEN that the Board of Directors of Quail Creek Municipal Utility District will meet in a regular meeting on Tuesday, June 11, 2024, at 6:00 P.M. at 515 Chukar Drive, Victoria, TX 77901

Notice is hereby given that the Board of Directors of the Quail Creek Municipal Utility District **may discuss, consider, and take all necessary action, including expenditure of funds**, regarding each of the agenda items below:

1. CALL TO ORDER
2. DISCUSS AND POSSIBLE ACTION ON SWEARING IN BOARD MEMBER AND RE-ALIGN BOARD – Bobby Shafer
3. DISCUSS AND POSSIBLE ACTION ON PROCESS TO APPOINT NEW BOARD MEMBER
4. APPROVAL OF THE MINUTES
5. FLOOR ITEMS – *Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a five-minute time limit.*
6. DISCUSS AND POSSIBLE ACTION ON BIDS FOR SEWER LINE REPAIR WORK – Matt Glaze – Urban Engineering
7. QUAIL CREEK HOA – Yvette Alexander
	1. DISCUSS AND POSSIBLE ACTION ON SETTING A DATE FOR THE NEIGHBORHOOD CLEAN UP
	2. DISCUSS AND POSSIBLE ACTION ON EXTENDING CURRENT STORAGE UNIT ON MUD PROPERTY
8. DISCUSS AND POSSIBLE ACTION ON ASHLEY HERNANDEZ, TAX ASSESSOR COLLECTOR, TO CALCULATE 2024 PROPOSED TAX RATE
9. FINANCIALS
10. DISCUSS AND POSSIBLE ACTION ON TRWA’S 2024 SALARY AND RATE SURVEY
11. DISCUSS AND POSSIBLE ACTION ON CHLORINATOR UPGRADES AT WASTE TREATMENT PLANT
12. DISTRICT STATUS
13. DISCUSS AND POSSIBLE ACTION ON EMPLOYEES
14. ADJOURN

At any time during the meeting or work session and in **compliance** with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon’s Texas Codes, Annotated, the Quail Creek Municipal Utility District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning:

* Consultation with an attorney
* Deliberation regarding real property
* Personnel matters
* Deliberation regarding security devices or security audits

Therefore, this notice is posted on the 6th day of June 2024, by the undersigned, here unto duly authorized.

QUAIL CREEK MUNICIPAL UTILITY DISTRICT

By

 **Quail Creek Municipal Utility District**

**REGULAR MEETING**

**MINUTES**

**MEETING MINUTES**

A regular meeting of the Quail Creek Municipal Utility District Board of Directors was held on Tuesday, June 11, 2024, at 6:00 p.m. at 515 Chukar Drive, Victoria, Texas.

**CALL TO ORDER**

The meeting was called to order by Alvin Dlouhy at 6:00 p.m., an established quorum was present, and everyone was welcomed.

**APPROVAL OF THE MINUTES**

A motion was made to accept the minutes from the April 9, 2024, regular meeting and special meetings on June 5th and 11th, 2024, by Rodgers Weppler. The motion was seconded by Bobby Shafer. The motion passed and carried.

**DIRECTORS PRESENT**

Bobby Shafer, Paul Miller, Alvin Dlouhy and Rodgers Weppler

**AUDIENCE PRESENT**

Daniel O. Jimenez – District Manager, Pat Reyes – Office Manager, Connie Barker – Billing Clerk, Clay Cain - Attorney, David VanLeeuwen, Homero Ortiz and Tammy Dearman - Residents

**FLOOR ITEMS**

None

**DISCUSS AND POSSIBLE ACTION ON SWEARING IN BOARD MEMBER AND RE-ALIGN BOARD**

Bobby Shafer was sworn in.

A motion was made by Bobby Shafer to nominate Rodgers Weppler for President. The motion was seconded by Paul Miller. The motion passed and carried. A motion was made by Rodgers Weppler to nominate Bobby Shafer for the Secretary/Treasurer. The motion was seconded by Paul Miller. The motion passed and carried. A motion was made by Bobby Shafer to nominate Alvin Dloughy to be Vice President. The motion was seconded by Paul Miller. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON PROCESS TO APPOINT NEW BOARD MEMBER**

A motion was made by Rodgers Weppler to distribute a Letter of Intent, with the July and August 2024, water bills, and due back by August 13, 2024, at noon. The motion was seconded by Bobby Shafer. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON BIDS FOR SEWER LINE REPAIR WORK**

Matt Glaze, with Urban Engineering, recommends awarding the bid to Capital Underground Utilities. A motion was made by Bobby Shafer to accept the bid from Capital Underground Utilities, with the total base bid of $147,407.00 and alternate of $215,713.50. The motion was seconded by Paul Miller. The motion passed and carried.

**QUAIL CREEK HOA**

* + - * **DISCUSS AND POSSIBLE ACTION ON SETTING A DATE FOR THE NEIGHBORHOOD CLEAN UP**
			* The Clean-up Day was set for October 12, 2024.
			* **DISCUSS AND POSSIBLE ACTION ON PLACING A STORAGE UNIT ON MUD PROPERTY**

This item was tabled for next month’s meeting.

**DISCUSS AND POSSIBLE ACTION ON ASHLEY HERNANDEZ, TAX ASSESSOR COLLECTOR, TO CALCULATE 2024 PROPOSED TAX RATE**

A motion to allow Ashely Hernandez, Tax Assessor Collector, to calculate the 2024 proposed tax rate, was made by Paul Miller. The motion was seconded by Bobby Shafer. The motion passed and carried.

**FINANCIALS**

Financial reports were given to the Board. Patricia Reyes announced that, through the end of May, she has billed $52,000, in bulk water. A motion was made by Bobby Shafer to accept amendments as presented. The motion was seconded by Alvin Dloughy. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON TRWA’S 2024 SALARY AND RATE SURVEY**

Patricia Reyes said that Quench magazine is offering a salary survey. Bobby Shafer would like the question asked that are they willing to break it down for small businesses, around 600 customers, or are we competing against large entities?

**DISCUSS AND POSSIBLE ACTION ON CHLORINATOR UPGRADES AT WASTE TREATMENT PLANT**

Daniel Jimenez said that the equipment at the Waste Treatment Plant was last upgraded in 1989. The issue is having the company that calibrates it, also providing the maintenance. No one has been able to get the calibration meter to work. The flow chart does not work. Mr. Weppler told Daniel to get another bid so that they can be compared. Both bids were under $25,000.

**DISTRICT STATUS**

Daniel Jimenez reported that work orders are being completed and that repairs are being done.

**EMPLOYEES**

None

**ADJOURN**

A motion was made by Bobby Shafer to adjourn the meeting. The motion was seconded by Paul Miller. The motion passed and carried. The meeting was adjourned at 7:00 p.m. The next regular board meeting will be on Tuesday, July 9, 2024, at 6:00 pm.