**REGULAR MEETING**

**AGENDA**

NOTICE IS HEREBY GIVEN that the Board of Directors of Quail Creek Municipal Utility District will meet in a regular meeting on Tuesday, May 14, 2024, at 6:00 P.M. at 515 Chukar Drive, Victoria, TX 77901

Notice is hereby given that the Board of Directors of the Quail Creek Municipal Utility District **may discuss, consider, and take all necessary action, including expenditure of funds**, regarding each of the agenda items below:

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES
3. FLOOR ITEMS
4. DISCUSS AND POSSIBLE ACTION ON ALLOWING JULIO REYES TO HOLD BARBECUE MUSIC FESTIVAL ON QCMUD PROPERTY – Julio Reyes
5. DISCUSS AND POSSIBLE ACTION ON 2022-2023 FISCAL YEAR AUDIT - Harrison, Waldrop & Uherek, L.L.P.
6. DISCUSS AND POSSIBLE ACTION ON INVESTMENT POLICY
7. DISCUSS AND POSSIBLE ACTION ON ENGINEERING PLANS FOR SEWER LINE REPAIR WORK – Matt Glaze – Urban Engineering
8. DISCUSS AND POSSIBLE ACTION ON VLS DISCHARGING INTO THE COLLECTION SYSTEM (SEWER) AND HELPING WITH THE SANITARY SEWER TRUNK MAIN REPAIRS AND/OR REPLACEMENT
9. DISCUSS AND POSSIBLE ACTION ON CONTRACT WITH DEWITT POTH & SON FOR NEW COPIER
10. QUAIL CREEK HOA – Yvette Alexander
    1. DISCUSS AND POSSIBLE ACTION ON OPENING BRUSH PILE AT LEAST ONE SATURDAY PER MONTH
    2. DISCUSS AND POSSIBLE ACTION ON DESIGNATING ONE PERSON TO CHANGE MARQUEE SIGNS
    3. DISCUSS AND POSSIBLE ACTION ON SETTING A DATE FOR THE NEIGHBORHOOD CLEAN UP
    4. DISCUSS AND POSSIBLE ACTION ON PLACING A STORAGE UNIT ON MUD PROPERTY
11. DISCUSS AND POSSIBLE ACTION ON COVID-19 UPDATES FOR OFFICE, EMPLOYEES, AND BOARD ROOM RENTALS
12. DISCUSS AND POSSIBLE ACTION ON COST TO REPLACE 900 FT OF EXISTING WATER LINE AND INSTALL HYDRANT ON QUAIL CREEK DRIVE
13. FINANCIALS
14. DISTRICT STATUS
15. DISCUSS AND POSSIBLE ACTION ON EMPLOYEES
16. ADJOURN

At any time during the meeting or work session and in **compliance** with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon’s Texas Codes, Annotated, the Quail Creek Municipal Utility District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning:

* Consultation with an attorney
* Deliberation regarding real property
* Personnel matters
* Deliberation regarding security devices or security audits

Therefore, this notice is posted on the 9th day of May 2024, by the undersigned, here unto duly authorized.

QUAIL CREEK MUNICIPAL UTILITY DISTRICT

By

**Quail Creek Municipal Utility District**

**REGULAR MEETING**

**MINUTES**

**MEETING MINUTES**

A regular meeting of the Quail Creek Municipal Utility District Board of Directors was held on Tuesday, May 14, 2024, at 6:00 p.m. at 515 Chukar Drive, Victoria, Texas.

**CALL TO ORDER**

The meeting was called to order by Alvin Dlouhy at 6:00 p.m., an established quorum was present, and everyone was welcomed.

**APPROVAL OF THE MINUTES**

A motion was made by Bobby Shafer to accept the minutes from the April 9, 2024, meeting. The motion was seconded by Rodgers Weppler. The motion passed and carried.

**DIRECTORS PRESENT**

Bobby Shafer, Paul Miller, Alvin Dlouhy and Rodgers Weppler

**AUDIENCE PRESENT**

Daniel O. Jimenez – District Manager, Pat Reyes – Office Manager, Connie Barker – Billing Clerk, Matt Glaze – Urban Engineering, Elizabeth Bonorden – HWU, David VanLeeuwen, Cody Balli, Shannon Balli and Yvette Alexander - Residents

**FLOOR ITEMS**

Shannon Balli, 109 Blue Jay Loop, had questions concerning the quality of the water, and was wondering if it could be the cause of some health problems. Daniel Jimenez said he had not received any phone calls. He informed her that there is a MUD employee on call 24/7. He explained the water process on flushing.

**DISCUSS AND POSSIBLE ACTION ON ALLOWING JULIO REYES TO HOLD BARBECUE MUSIC FESTIVAL ON MUD PROPERTY**

Julio Reyes was not present. Daniel Jimenez said this would be a fundraiser for Our Lady of Sorrows Church, on July 27, 2024, and they would like to have it at the Ball Fields. He said that no alcoholic beverages would be sold. Rodgers Weppler suggested having a $300 deposit for cleanup purposes. A curfew for the music would be 10:00 pm. A motion to allow Julio Reyes, the use of the Ball Fields for a BBQ Music Fest, was made by Rodgers Weppler. The motion was seconded by Paul Miller. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON 2022-2023 FISCAL YEAR AUDIT**

Elizabeth Bonorden with Harrison, Waldrop & Uherek presented the Budget. A motion to accept the 2022-2023 Audit as presented was made by Bobby Shafer. The motion was seconded by Rodgers Weppler. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON INVESTMENT POLICY**

There was a discussion on the Investment Policy. A motion was made to accept the Investment Policy as recorded by Bobby Shafer. The motion was seconded by Paul Miller. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON ENGINEERING PLANS FOR SEWER LINE REPAIR WORK**

Matt Glaze, with Urban Engineering, said they had advertised for bids. The pre-bid was on 5/29/2024 and the bids will be opened on June 5, 2024, at 2:00pm. Patricia Reyes is going to do an Agenda for both meetings.

**DISCUSS AND POSSIBLE ACTION ON VLS DISCHARGING INTO THE COLLECTION SYSTEM (SEWER)AND HELPING WITH THE SANITARY SEWER TRUNK MAIN REPAIRS AND/OR REPLACEMENT**

Daniel Jimenez said that he had a meeting with VLS. They are still predicting an estimated 4,000 – 5,000 gallon a day discharge. Daniel said he didn’t know what kind of effect this would have on the Wastewater Plant. A motion was made to not allow VLS to discharge into the collection system by Rodgers Weppler. The motion was seconded by Bobby Shafer. The motion passed and carried.

**DISCUSS AND POSSIBLE ACTION ON CONTRACT WITH DEWITT POTH & SON FOR A NEW COPIER**

Patricia Reyes said the five-year contract is coming up and a new machine is needed. A motion was made to sign a new five-year contract with Greater American Financial Services, for a new copier by Bobby Shafer. The motion was seconded by Rodgers Weppler. The motion passed and carried.

* **QUAIL CREEK HOA**
  + - * **DISCUSS AND POSSIBLE ACTION ON OPENING BRUSH PILE AT LEAST ONE SATURDAY PER MONTH**
      * Yvette Alexander proposed that residents pay $10.00 if they use this site on a Saturday. Daniel Jimenez said there is a problem with items that are not acceptable, being dropped off, if the site is not manned. He also said that he and the other two Operators have side jobs on the weekends.
      * **DISCUSS AND POSSIBLE ACTION ON DESIGNATING ONE PERSON TO CHANGE THE MARQUEE SIGNS**
      * Yvette Alexander said that she receives phone calls from residents regarding the signs being left up, past the date of the Event. This causes confusion. Paul Miller asked who normally changes the signs. Daniel Jimenez said one of the Quail Creek Operators, when they aren’t busy with their daily duties.
      * **DISCUSS AND POSSIBLE ACTION ON SETTING A DATE FOR THE NEIGHBORHOOD CLEAN UP**
      * It was agreed to shoot for a date in October, and that White Trash Services needs to be contacted. The scrap metal will be kept in house.
      * **DISCUSS AND POSSIBLE ACTION ON PLACING A STORAGE UNIT ON MUD PROPERTY**
      * Paul Miller asked where a new storage unit would be placed. Yvette Alexander replied that it would be right next to the old one. The unit would be used to store a train that the HOA is looking to purchase. This item will be tabled again next month.

**DISCUSS AND POSSIBLE ACTION ON COVID-19 UPDATES FOR THE OFFICE, EMPLOYEES, AND BOARD ROOM RENTALS**

The Board said to keep everything the same.

**DISCUSS AND POSSIBLE ACTION ON COST TO REPLACE 900 FT OF EXISTING WATER LINE AND INSTALL HYDRANT ON QUAIL CREEK DRIVE**

Rodgers Weppler and Bobby Shafer think this job should be done in house. Daniel Jimenez said that he could try to do it, but that the employees are already busy with their daily duties. A motion to do the repairs in house, and not go out for bids, was made by Paul Miller. The motion was seconded by Bobby Shafer. The motion passed and carried.

**FINANCIALS**

Financial reports were given to the Board. A motion was made by Bobby Shafer to accept amendments as presented. The motion was seconded by Rodgers Weppler. The motion passed and carried.

**DISTRICT STATUS**

Bobby Shafer asked Daniel when they were going to fix his yard. Daniel replied, once it dries up. Yvette Alexander is requesting Katie Sievers yard to be fixed, as well. Daniel said that Richard Armstrong, 121 Wood Duck Court, has finally paid his bill.

**EMPLOYEES**

None

**ADJOURN**

A motion was made by Bobby Shafer to adjourn the meeting. The motion was seconded by Rodgers Weppler. The motion passed and carried. The meeting was adjourned at 7:34 p.m. The next regular board meeting will be on Tuesday, June 11, 2024, at 6:00 pm.